



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF CLINICAL SOCIAL WORK EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF CLINICAL SOCIAL WORK EXAMINERS
MEETING DATE AND TIME:	Monday, September 17, 2018 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES FOR APPROVAL:	

MEMBERS PRESENT

John Mucha, LCSW, Professional Member, **President**, Presiding
Dr. Fran Franklin, PhD, LCSW, Professional Member
Linda Brittingham, LCSW, Professional Member
Kyla Gleockler, Public Member **Vice President**
Precious Benson, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Alison Warren, Administrative Specialist III
Mary Melvin, Administrative Specialist II
Eileen Kelly, DAG

MEMBERS ABSENT

Dajoun Sewell, Public Member, **Secretary**
Daphne Warner, LCSW, Professional Member

ALSO PRESENT

Michael Frankum

CALL TO ORDER

Mr. Mucha called the meeting to order at 9:09 a.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the minutes from July 16, 2018. Mr. Mucha moved, seconded by Ms. Gleockler to approve the July minutes with one word change on page 2. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

The members of the Board reviewed the letter from Diana Galaris outlining the steps she took to comply with the board order to take a 12 hours Trauma-Focused Cognitive – Behavioral training. Mr. Mucha moved, seconded by Dr. Franklin stating the steps Ms. Galaris took meets the board order CE requirement. By unanimous vote, the motion carried.

NEW BUSINESS

Ratification of Application(s) to Sit for Clinical Exam

Mr. Mucha made a motion, seconded by Ms. Benson to ratify the application(s) below to sit for the ASWB clinical exam. By unanimous vote, the motion carried.

1. Meredith Holmes
2. Michael Balliro
3. Patricia Minogue
4. Nicole Moore
5. Jennifer Meehan
6. Shirley Buckingham
7. Camile Walker
8. Adam Smiley
9. Lindsay Fitzgerald
10. Heather Brown
11. Emily Delaplane

Ratification of Application(s) by Exam

Mr. Mucha made a motion, seconded by Ms. Brittingham to ratify the application(s) below for licensure. By unanimous vote, the motion carried.

1. Shana Petruccelli

Ratification of Reciprocity Applicant(s)

Mr. Mucha made a motion, seconded by Ms. Brittingham to ratify the application(s) below for licensure by reciprocity. By unanimous vote, the motion carried.

1. Kathryn Saya

Status of Complaints

Complaint #31-11-17 – Closed by Investigator

CORRESPONDENCE

1. The Board discussed the letter submitted by Mary Castillo requesting 10 self-directed CEU's for her Teaching Assistant role during the Hypnotherapy training from October 14 – 20, 2018. Eileen Kelly confirmed that this request falls under regulation 7.2.6 and Ms. Castillo provided the necessary information needed for the board to make a decision. Mr. Mucha made a motion, seconded by Ms. Brittingham to approve the request for 10 CEU's. By unanimous vote, the motion carried.
2. The Board reviewed the email from James Marks about the Administrators Forum Delegate Assembly Meeting November 15th, 2018. Ms. Benson stated she has received an email and is interested in attending. Ms. Benson also stated that the conference would approve 2 people to attend. Ms. Kelly reminded Ms. Benson that all travel has to be approved by DPR. Once travel is approved by the DPR Director, understanding that no cost will be incurred by the state, travel forms will be sent by email. Dr. Franklin stated she would like to attend, stating she felt it was important for a professional member to attend the conference. Mr. Mucha made a motion, seconded by Ms.

Gleockler to send Dr. Franklin to the conference and Ms. Benson if a second representative was approved to go by the delegate assembly. By unanimous vote, the motion carried.

3. The Board reviewed correspondence from Michelle Lind representing www.SupervisionDirectory.com. Ms. Kelly stated that this correspondence is requesting promotion of her business, which the division does not do.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

Mr. Mucha stated in the regulations there should be elections every year in September. The last Board elections were held in January 2017 due to losing board members. Board elections will be added to the October agenda.

Ms. Kelly updated the Board on a recent case decision involving the Board of Pharmacy. During deliberations on a hearing officer recommendation, board members discussed matters which were not in the record. The licensee appealed the Board's decision and the case was reversed and sent back to the Pharmacy Board to deliberate again.

Dr. Franklin asked to revisit recommendations on who should attend the Delegate Assembly meeting in November. She suggested Ms. Warren attend since there is a large administrative piece of this conference. Mr. Mucha made a motion, seconded by Dr. Franklin to send Dr. Franklin and Ms. Warren to the conference and Ms. Benson if Ms. Warren is not able to attend. By unanimous vote, the motion carried.

Mr. Mucha asked if the elections in October were only good until June when the new law goes into effect. Ms. Kelly stated the board expands and changes if necessary when attrition happens after the law goes into effect.

PUBLIC COMMENT

Michael Francum from NASW – Delaware chapter gave the board an update about the upcoming ethic CE training classes prior to the January renewal period. One class will be held in November 2018 and one in January 2019. There will also be a Mandated Reporting class held in October 2018.

NEXT MEETING DATE

The next meeting is scheduled for October 15, 2018 at 9:00 a.m. in Conference Room A, of the Cannon Building, 861 Silver Lake Boulevard, Suite 203, Dover, Delaware.

ADJOURNMENT

Dr. Franklin moved, seconded by Ms. Benson to adjourn the meeting. There being no further business before the Board, the meeting adjourned at 9:58 a.m.

Respectfully submitted,

Alison Warren

Alison Warren
Administrative Specialist III
Delaware Board of Clinical Social Work Examiners

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.